

# Poestenkill Library

## Policies & Procedures

### Facility Access and Services

The following facilities/services are offered at Poestenkill Library:

- First floor is handicap accessible
- Restroom is available and handicap accessible
- Free High-speed internet is available on public computers
- Free Wi-Fi access is available in and near the library building
- Fax and copier services are available for a fee

Poestenkill Library has limited space available and as such, the Board of Trustees is not in a position to offer meeting room accommodations for community organizations.

The Library may not be used for commercial and/or for-profit purposes. It may not be used for advertising or fundraising purposes other than those sponsored or supported by the Friends of Poestenkill Library or the Board of Trustees. Information presented by commercial groups must be of an educational nature and may not refer to services provided by that particular institution. All literature to be distributed must be approved by the Library Director and/or Trustees in advance.

#### **Library Hours:**

Tuesday 10 am – 1 pm and 7 – 9 pm;

Wednesday and Thursday 1-9 pm;

Friday 10 am – 1 pm;

Saturday 10 am – 2 pm;

Closed Sunday and Monday

*Approved by Poestenkill Library Board of Trustees on February 23, 2009*