

Poestenkill Library Board of Trustees

Meeting Minutes 01/25/16

Location: Poestenkill Library, Poestenkill NY

Access information. Discover ideas. Enjoy Reading

Start Time: 7:05

Present: LouAnne Lundgren, Dona Ries, Ed Gresens, Kara Wohlleber, Kathy Jones, Margie Morris - Director, Judy Grattan - Friends

Absent: n/a Excused: Kathy Jones

Visitors: Harold VanSlyke – Town Board liaison; Michele Wait; Nick Wait

Public comment: none

Correspondence: Annual audit for workers' compensation policy – completed by LouAnne & Ed.

Secretary's Report: 12/28/15 reviewed, DR motioned to accept w/ correction(s), EG seconded, all in favor. Correction: Fall Market Day is 10/1/16.

Treasurer's Report: End of year report reviewed. Budget adjustments due to end-of-year donations made to library to be used in 2016. Line for Technology (IT) removed (-\$200); Office & Library supplies increased by \$600 donation; Books, etc increased by \$600 donation. Total expenses increase by \$1,000 to \$79,250. Agreed by consensus.

Director's Report: January 2016 reviewed

Open Business

1. Porch renovation project: Open – explained project to Harold & Michele W
2. Maintenance: snow shoveling ramp – call Dona. Critters in walls? – try cotton balls soaked in peppermint oil to start. Will follow up with Town for more permanent solution.
3. 2016 Agenda: Develop Strategic Planning 2-5 yr Goals; Strategic Plan Workshop scheduled 2/8/16 @ 7pm: Open
4. Cash Handling policy in development: Open w/ target date Feb 2016 - Margie
5. New trustee – Michele Wait. DR motioned, KW seconded. All in favor. Welcome Michele.

Adhoc Committee Reports

1. Town Board: LL attended. Next mtg 2/18 – LL will attend. Calendar passed for sign up.
 2. Friends: report of activities incl Holiday Lights annual fundraiser – raised just under \$7500; Feb 27th - Chocolate Friendly and Hug Around the Library. Next meeting 3/21/16.
 3. Grants: applied for Stewart's grant (\$2,000) and WGY grant (\$1500).
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New Business

1. Employee vacancy: Open

Future Meetings/Events

1. Board Trustees: 2/22/16, 3/28/16, 4/25/16
2. Town Board: 2/18/16 LL, 3/17/16
3. Friends of the Library: 3/21/16

Adjournment at 8:20 pm: MB motioned, MW seconded, all in favor

2/15/16 Secretary's Report respectfully submitted electronically by Margie Morris for Kathy Jones