

# Poestenkill Library Board of Trustees

Meeting Minutes 05/23/16

Location: Poestenkill Library, Poestenkill NY

## **Access information. Discover ideas. Enjoy Reading**

Start Time: 7:04

Present: LouAnne Lundgren, Dona Ries, Ed Gresens, Michele Wait, Kara Wohlleber, Michelle Bowman, Kathy Jones, Margie Morris-Director, Judy Gratten-Friends, H. Van Slyke-TB Absent: n/a Excused: n/a

Visitors: none Public comment: none Correspondence: none

Secretary's Report: 4/25/16 pending

Treasurer's Report: April 2016 reviewed

Director's Report: May 2016 reviewed

### Open Business

1. Building project : MM to contact architect re: extension from back of bldg: open
2. Maintenance: Shed repair and improvements: closed; lawn maintenance: open
3. Library Associate positions (2): LL motioned to hire Taylor St. Pierre at \$9.25/hr, MW seconded, all in favor; one position remains unfilled: open
4. Strategic Plan: DR acting Champion with full support from Trustees: open
5. Cash Handling policy: open, goal date June

### Adhoc Committee Reports

1. Town Board- DR attended
2. Friends: Market Day successful fundraising event; Panera Fundraiser 6/2/16
3. Grants: Stewarts grant of \$500 awarded

### New Business

1. Job Description for Library Director: draft presented by MB

### Future Meetings/Events

1. Board Trustees: 6/27, 7/25, 8/22, 9/26, 10/24, 11/28, 12/26
2. Town Board: 6/16 KJ, 7/21\_\_\_, 8/18\_\_\_, 9/15\_\_\_, 10/20\_\_\_, 11/17\_\_\_, 12/15\_\_\_
3. Friends of the Library

Adjournment at 7:32 pm: KW motioned, MB seconded, all in favor  
05/23/16 Secretary's Report respectfully submitted electronically by Kathy Jones